

STUDENT RELATIONS SUBCOMMITTEE REPORT

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Introduction

In reviewing Student Relationships, the working committee initially met to discuss supporting documents that would be of benefit as well as to develop a plan to gather information.

Initially three people were involved in the work although as final exams and term papers became due, the student participation ceased to exist.

The remainder of the team conducted the interviews, developed an informal student questionnaire and compiled the report. The costs were minimal with only some copying being required. There were approximately 15 person hours spent on this process.

Although the mission of CNC is clearly stated and focuses on students as to “WHY” the College exists, we also examined “HOW” the College relates to the student population.

For the purposes of this review the working committee felt it was important to review the College/Student relationships as well as the Student/Student relationships.

1 Annual Processes

Two components were reviewed: College/Student relationships and Student/Student relationships. To avoid duplication, other review areas are referred to where applicable.

College/Student Relationships

Internal: The College of New Caledonia has a well established Service Review process conducted via survey format. Students are encouraged to participate in this survey which is designed to gather responses from all users of College services. Further discussion of this process and recommendations are included in the Service Review section.

Elected student representatives can be found on the College Board of Governors (2 reps) and on the Education Council (4 reps, including 1 regional rep). These representatives participate in all areas of decision-making with respect to their role on the Board or Council. Discussion of prior recommendations is included in the sections pertaining to Governance and Education Council.

- Σ Advisory Committees, which exist for program areas, are encouraged to include students.
- Σ Dr. Weninger prepares a yearly report of his focus sessions/luncheons held with students.
- Σ Joint College/Student Association meetings are held.
- Σ Policies and Procedures impacting students do not have any requirement for annual review.

External: The College participates in a system wide student follow up study. Students are surveyed to determine satisfaction with studies, success with further studies and employment rates.

Student/Student Relationships

The Student Association consists of elected representatives of the Prince George Campus students. There are seven elected students to represent the student body. The Student Association conducts its own business under a Constitution and By-laws.

The Student Association has responsibilities for a variety of student based services including lockers, the Academy Pub, clubs and student newspaper, the Free Press.

Linkage to the College Administration is required through submission of an annual audited financial statement.

The Student Association does not conduct any type of student satisfaction questionnaire at this time, therefore there are no previous recommendations.

2 Schedule for Conducting Student Relationship Reviews

College/Student

Internal: Surveys of service areas are conducted annually with each service area surveyed once every three years.

- Σ Students are elected to the Board of Governors and to the Education Council yearly.
- Σ Advisory committee members are selected yearly.
- Σ Dr. Weninger schedules student focus group meetings/luncheons monthly during the academic year.
- Σ Course questionnaires are filled out per semester.
- Σ Joint meetings with the Student Association are planned to occur twice yearly.

External: The system wide student follow up survey in TD uETBT/ru

The Student Association receives \$15 per student registered at CNC. This money is used to support clubs, provide a newspaper and carry out other responsibilities of the Student Association.

Gaps: The Student Association has been going through several years of change. This has led to inconsistencies in service to students and in representation as well as ensuring routine business matters are carried out. Examples are vacant positions, changing staff at newspaper, lack of audited financial statements provided to the College, changes in management at the Academy Pub.

These concerns are currently under review by the Student Association.

Regional students have a limited involvement in the Student Association.

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The timing of the Institutional Review is important with respect to student involvement.

- 1 CNC Calendar
- 2 Student Association Student Planner
- 3 Financial Aid Catalogue
- 4 Brochures available at Counselling
- 5 Student Services Handbook
- 6 Examples of Student Questionnaires provided by Kathleen Bigsby